

## **Whitehorse United Church Photography and Video Policy**

Out of a sense of love for our fellow church members and a sense of respect for their privacy, the worship committee of Whitehorse United Church has developed the following policy regarding photography and videoing at church worship, events and activities.

1. In September of each year, parents or guardians of children and youth attending Sunday school or WUC activities for children and youth, will be asked to complete a form that would either authorize or prohibit their child from:
  - being photographed or videoed at church services, events or activities; and
  - appearing in the same frame when other parents are photographing or videoing their children.
2. Sunday school and leaders of children and youth activities will be informed of the parent or guardian's decision, so that they can act on the parent's direction when photographs and videos are being taken.
3. Parents are always welcome to take photos and videos of their own children for family use. Photos of and for family do not fall under this church policy.
4. Before an adult is photographed or videoed, their permission must be obtained by the photographer or videographer; and they must be told how the how it will be used. (For example, "I'm taking pictures for the church annual report, do you mind if I include your picture? "I'd like to video this for my mother, do you mind if I include you in the video.)

If videoing a performance or worship service (e.g. choir concert, Christmas pageant, etc.) permission must be obtained ahead of time, by contacting the choir leader, organizer, or the minister.

5. There will be a designated "official photographer/videographer" for church services, events, and activities. More than one person may be designated. Designation will be determined by the worship committee. Those designated will be asked to abide by this Policy.

6. If anyone other than the official photographer/videographer would like to take photos or video, they are asked to speak to the worship committee ahead of time.
7. All photos and videos taken will be provided to the Minister and the Chair of the worship committee.
8. Photographs will only be posted at the church, or in church reports or newsletters and the website.
9. Requests to use the photos for any other purpose will be taken to the worship committee.